



**MINUTES– EXECUTIVE MEETING
 HOLLYBURN JACKRABBIT SKI CLUB
 7:00 pm
 September 1, 2004
 Norm’s home**

In Attendance: Norm, Amanda, Utta, Jake, Sande, Dirk, Rachel, Jeff

1. Calendar for 2004/2005 Season

Date	Event
September 12	Midget Program starts
Oct 1-3	Regional Camp at Pemberton Outdoor School (age 8 & up)
Oct 3	Orienteering 1 - Cates Park 9:00am
Oct 10	Family Hike
Oct 16	Level 1 Officials Course
Oct 17	AGM and Registration Day at Cypress 12:00-3:00pm
Oct 17	Orienteering 2 – Cypress Mountain 10:00am
Oct 24	Family Hike
Oct 31	Orienteering 3 – Cates Park 9:00am
Nov 7	Family Hike
Nov 14	Ski Swap at Sigge’s 8:00-11:00am
Nov 14	Orienteering 4 – Cypress Mountain 1:00pm
Nov 21	Family Hike
Nov 21	NCCP Wax Course at Silverstar
Nov 27/28	Ski Camp at Silver Star
Dec 11	Introduction to Community Coaching (Part 1 of NCCP 1)
Dec 19	Coast Cup #1 – Cypress Mountain
Jan 8/9	BC Cup #1 – Vernon
Jan 7/8/9	Advanced Community Coaching (Part 2 of NCCP 1)
Jan 15	First Jackrabbit Session
Jan 22/23	BC Cup #2 – Prince George
Jan 29/31	Coast Cup#2&3 – Whistler/Pemberton
Feb 12/13	Coast Cup #4&5 – Mt. Washington
Feb 26/27	Midget Championships - Kelowna
March 5	Cascade Cup – Manning Park
March 19	Coast Cup #6 – Cypress Mountain
April 1	Leader Appreciation Evening
June 12	Annual Barbeque – Stanley Park

- Kim to provide Closing Date for Registration

- *Utta to provide dates for All Leaders Meeting and Training*
2. **Ski Tournament**
 - Agreed we would like to run the Ski Tournament/Fun Day again this season-
 - Need to find someone to organize it
 - *Dirk to talk to Tony to see if Nordic Racers want to organize it*
 3. **Criminal Record Checks**
 - CCBC recommends clubs do CRC on coaches
 - Because our members represent so many jurisdictions there are many challenges
 - After presentation from Jeff and discussion with executive agreed that CRC would be done on all coaches who accompany children on overnight trips;
Jeff to organize
 4. **Club Cabin**
 - Cypress Mountain advised at July Cypress Liaison Committee meeting that they will not support YMCA cabin being re-built
 - West Van Parks have said they would entertain the idea of having a cabin built on their land
 - *Norman to continue to pursue with West Van*
 5. **Biathlon**
 - Nordic Racers don't want biathlon to be part of their program any longer
 - HJR after much discussion over the summer decided that it is not a good fit in our club either at this time
 - Alan is looking at creating a new biathlon/nordic club
 6. **Gaming Revenue**
 - Received \$10,000 in August in Gaming Revenue from the Province
 - Over the next few weeks need to prioritize how the club will spend the funds given our Strategic Plan priorities
 - *Jake to review Club equipment and make a recommendation*
 7. **Club Clothing**
 - This year subsidies for club clothing will be limited to 50% off jackets for kids registered in HJR
 - No subsidy for adult clothing
 - New toques will be available at the AGM for \$20/toque (Cost is \$15.50)
 - Sande and Judith are working on a design for racing jerseys
 - Judith and Bob are working on t-shirts for this year
 - Lanyards will be given to club members who purchase a season's pass
 - Looking at Corporate sponsors to subsidize jerseys
 - *Amanda to get a price list of clothing items to include in newsletter*
 8. **Membership Fees**
 - To reflect the broader program offerings and the maturity of the Club, Executive agreed to following new membership fees:
 - Adult - \$20
 - Child - \$10

- Family - \$50
- Membership fees will include a calendar/family
- *Amanda to order 250 calendars*

9. Strategic Plan and Corporate Sponsors

- *Norm to continue refining strategic plan*
- Goal of the club is to work toward getting a club paid coach
- Keith /Judith have put together a sponsorship package to help the club target key potential Corporate Sponsors

10. New Programs

- Utta reviewed her outline of new programs which will be finalized after Coaching Committee Meeting on September 10

11. Brochures

- *Norm going to work on developing a brochure for the Club*

12. Registration

- Registration package will be mailed out by September 30

13. Sovereign Lake/Silver Star Camp

- November 27/28
- *Sande to organize*

14. Dry land Camp

- Oct 1-3 in Pemberton
- *Sande to get more details from Spud Valley Nordics*

15. Regional Snow Camp

- Beginning of December or during the Christmas Break
- *Racing coaches to organize*

NEXT EXECUTIVE MEETING – LAST WEEK OF SEPTEMBER –KIM'S PLACE