



**MINUTES- EXECUTIVE MEETING  
HOLLYBURN JACKRABBIT SKI CLUB**

**7:30 pm**

**Friday, September 30, 2005**

**Amanda's home  
295 30<sup>th</sup> Street  
West Vancouver, BC**

**In Attendance: Norm Laube, Amanda Smith, Utta Gagel, Jake Weaver, Dirk Rohde, Jamie Stirling**

**1. Registration Update:**

- To date 80 families have registered
- Sun AM has one coaching spot open
- Sun PM has one coaching spot open
- Sat AM & PM each have approximately 8-12 coaches
- General registration opens on Oct 17
- Registration closes Oct 31
- Have been some unforeseen problems but generally the process is going quite smoothly
- Main Issue: 3 families signed up without volunteering-they have been contacted
- 5-10 new coaches have signed up
- Sat PM needs a Session Coordinator
- Coaching Committee will be making contact with the coaches
- Dirk to ask Marie to put together a sheet on registration process for person who will do it next year*

**2. Coaching Committee Update:**

- **Criminal Record Checks:** Executive agreed to adopt and implement Criminal Record checks for all Racing and Teen Program coaches
- **Hiking Guidelines:** Utta reviewed Club guidelines for social hikes
  - Executive agreed that at this time we do not want to take this activity on as a club activity due to limited resources
  - *Dirk will get back to Alison to let her know that she can arrange them informally this year and if she would like to set up a program next year to present a proposal to the Exec.*
- **Coaches:** discussed screening of new coaches
  - Coaching Committee will talk to prospective coaches on the phone
- **Adult "Learn to Ski Program":**

- *Norm and Dirk to meet with Bill to discuss*

### 3. Program Updates:

- ***Jackrabbits:***
  - Coaching Committee plan to meet with Session Coordinators prior to All-Leaders meeting to group children. Meeting will take place sometime in November.
  - ***Dirk, Norm and Utta need to meet with Bill to finalize details of JR program at Cypress***
- ***Teen on Skis:***
  - 3 programs-Sat AM, Sun AM and Sun PM
  - Need a second coach for Sat AM
- ***Rabbit Romp:***
  - Registration will be done after all registration is complete
- ***Racing Program:***
  - This year there will be a Sat AM racing program
  - Joanne Woods and Eric Nodwell are the two coaches
  - Midgets and Juveniles have been training through the summer, they are planning on starting mid-week sessions
  - There will be a North Shore and West Side practice
  - Planning on roller skiing and hikes on Sunday
- ***Other:***
  - Nordic Racers are offering a Learn to Loppet program on Wednesdays
  - There will be 4-6 sessions and the cost will be \$65
  - Need to be a member of Nordic Racers to take the program-cost to join is \$25
  - Approximately 8 people/class
  - More info can be found on the Nordic Racers website
  - ***Jamie to send Norm and Amanda info on how this program is different from what Cypress offers***
  - ***Amanda to include info in next newsletter***
  - Dirk indicated that he understands Janice Tedstone will be heading up “Chicks on Stix”
  - ***Dirk to confirm with Janice if she will be heading up “Chicks on Sticks”***
  - Exec also discussed having on-snow support people conduct extra coaching between JR sessions rather than at other times during the week/year

### 4. Volunteers:

- Assistant Program Coordinator – Jill Hoube
- Assistant Treasurer – waiting to see what Liz H. says the requirements are
- Fundraising – 7 people have signed up
  - Donna Lawson will be the coordinator
  - Debbie Matheson is returning from last year
- Volunteer Coordinator – discussed this position in detail
  - Agreed that the Volunteer Coordinator should be on the Exec
  - ***Dirk to speak to possible candidate for this position***

**5. Vacant Executive Positions:**

- Bob Putnam has volunteered to be a Director at Large

**6. AGM:**

- Anders from Sigge's and John Alberg will be the guest speakers
- Bill Cooper might also attend
- *Jake will talk to Ray Stewart about running his slide show at the AGM*
- T-Shirts, calendars and toques will be available at the AGM
- Clothing order will also be at AGM and the Swap
- Bring jackets since we won't have a fit kit available for people to try things on

**7. Treasurer's Report:**

- Currently have \$10K in each of the Club's accounts (gaming and regular)
- New Gaming funds have not yet been finalized because the Club has had to reapply
- Club will be purchasing two canopies, a video camera and add to our inventory of skate skis and poles

**8. Ski Swap:**

- November 6 (9am-11am-time to be confirmed)
- Club clothing can be ordered and swapped at this event
- Rachel Tutte to organize the Swap

**9. Sovereign Lake Snow Camp:**

- Dec 9 & 10
- Details are still being finalized

**10. Fundraising Committee:**

- See volunteer section of minutes

**11. Gaming/Corporate Sponsors:**

- Should hear something about gaming funds soon
- Bell has signed up for \$5000

**12. West Coast Nordics Proposal:**

- Requires further discussion with Allan Ball before a decision can be made

**13. Photo/Video Release:**

- Wording on registration will be changed to indicate that it is a requirement

**14. Mailbox:**

- Utta will check and will deliver mail at Exec meetings

**15. Newsletter:**

- Plan to get next one out by mid-October

**16. Next Meeting:**

- *FRIDAY, NOVEMBER 18 AT UTTA'S HOUSE*