



**MINUTES- EXECUTIVE MEETING
HOLLYBURN JACKRABBIT SKI CLUB**

7:30 pm

Wednesday, November 1, 2006

**Amanda's home
295 30th Street
West Vancouver
604-926-5141**

In Attendance: Norm Laube, Amanda Smith, Utta Gagel, Jake Weaver, Dirk Rohde

1. Welcome & Review of Past Minutes:

- Jamie has taken the ICC and CC facilitator course so he can now be a course conductor.
- Jill, Jeff and Utta will be coaches for Rabbit Romp.
- Diego and Alison would like to run a lantern ski over Christmas holidays.
- Will coordinate lantern ski with ski camp.
- Dry land camp this year went well.
- Dry land camp will be organized by Norm next year.
- Suggestion to investigate Camp Capilano and Squamish as possible venues for Dry land Camp next year.
- Coaching Committee is still working on how best to use Petr Jakl. Petr is willing to do coaches training on Friday nights.
- All agreed we should try to utilize Cypress Ski School Staff for coaches training to fill in the gaps.
- Agreed to use Petr for higher level coaches training.
- December 18-will run a classic and skating clinic for coaches. Clinic will be run on both Saturday and Sunday. Each session will be about 1 1/2 hours with a 45 minute break in between.
- Newsletter went out. Kathi is working on one for the end of November.
- Anders and Tom Morris are organizing the ski swap.
- ***Amanda to meet with Birgit L. to finalize financials.***
- ***Utta to send details of Rabbit Romp to Dirk so he can post on website.***
- ***Amanda offered to re-type "What to Wear" so that it can be revised. Dirk will send Amanda the pdf if he needs it re-typed.***
- ***Norm to organize the Silverstar Snow Camp. Sign-up will be on Sporg.***
- ***Dirk will send out an email, composed by Norm, about the camp.***
- ***Jill to draft an article regarding head injury potential and helmets to put in newsletter.***

2. Registration Update:

- Sat AM-7 coaches, 29 children
- Sat PM-15 coaches, 59 children
- Sun AM-22 coaches, 64 children
- Sun PM-14 coaches, 57 children
- 201 children in rabbits, 7 in teens, 46 in racing program.
- 58 Jackrabbit coaches, 4 teen coaches, 3 Rabbit Romp coaches, 10 racing coaches.
- Still a few issues with Sporg that need to be worked out.
- Need to simplify the registration process further. Need to determine coaches early on. Suggestion to have Bunny Coaches identify potential new coaches.
- Suggestion to take coaching list from previous season and divide among Executive and have us confirm who is returning.
- Early registration should only be for coaches and session coordinators.
- Discussed the need to develop a leadership program in the future-racing and teen programs would lead into it.
- ***Not enough sign-ups for the Saturday Teen Program. Utta will contact the 2 teens that have signed up to find an alternate program for them.***
- ***Jake to speak with Petr to see if he could help with Sat PM as a facilitator.***

3. Community Coaching Course:

- Utta led the October course as Course Facilitator.
- Jamie will be Course Facilitator for the January on-snow session.
- There will be 16 coaches taking the On-Snow course. Will need 2 facilitators.
- In future one person needs to organize the course and one person needs to facilitate.
- ***Utta will email Georgia to regarding the need for a second facilitator.***

4. All Coaches Meeting in January 2007:

- Agenda items need to include Club Emergency Action Plan, badges and the new program, hand out a copy of Long Term Athlete Development model (this is driving the new program), discuss “what to do at the first session”, hand out Accident Report.
- Discussed implementing the new coaching program next year.
- Will need to send something out to coaches letting them know what the new equivalent is to the old.
- Coaches should get Bunny Book and Jackrabbit book.
- Coaching Committee needs to produce progress cards for the new levels. Russ has said that he will take this on.
- Bunnies and Rabbit program will be implemented this year.
- Pee Wee-will get Jackrabbit Book.
- Midget and Mini Midgets will get the Track Attack Book.
- ***Utta to email Jeff to have him book a room at Delbrook Community Centre.***
- ***Utta to put together the Emergency Action Plan and will run it by Bill and Ski Patrol.***
- ***Put something in the next newsletter regarding the program switch and Long Term Athlete Development Mode – Jill please draft this for Kathi to put in the December newsletter.***

5. Session Coordinators:

- Session Coordinators will need to pre-group by age and badge level prior to the All Coaches Meeting.
- Session Coordinators will need to figure out how to handle medical information and give pertinent information to the coaches.
- *Dirk will look at getting medical information to Session Coordinators.*
- *Jill to organize a Session Coordinator meeting in early December*

6. Next Meeting:

- Monday January 22, 2007 at Norm's place at 8pm