



**AGENDA
EXECUTIVE MEETING
HOLLYBURN JACKRABBIT SKI CLUB
8:00 to 10:00 pm
Tuesday, June 5, 2007**

**Norm's home 604-986-3434
1653 Kerrstead Place, North Vancouver**

In Attendance: Norm Laube, Amanda Smith, Utta Gagel, Jake Weaver, Dirk Rohde, Birgit Laube

1. Welcome & Review of Past Minutes

- Reviewed items from last meeting.

2. Racing Program Report – Jake (Petr's contract, schedule, Talent Squad, Camps, Summer training)

- **DRYLAND**
 - Dry land training is in full swing with 4 practices/week.
 - Camp is being planned for mid-August at Link Lake by Jessica Heyes.
 - To have insurance coverage for mountain biking, club members will have to join Cycling BC or John Henry's Cycling Club so members could be covered.
 - Membership with John Henry's Cycling Club would be \$40/person and would also get 10% off accessories. Insurance information is on their website.
 - Plan Fall Dryland Camp for Vancouver in late September – Norm to organize
- **SPORT MEDICINE**
 - Jake has also made contact with a sports med doctor – Dr. Rob Lloyd-Smith so that our athletes could get quick attention if they needed it.
- **TALENT SQUAD**
 - HJSC has qualified 8 athletes to the BC Talent Squad the first level of BC Team Program.
 - Criteria are that you are keen to race and want to go to BC Cup races.
 - Need commitment as one of their major sports.
 - Ages 13-17.
 - Also get invited to CCBC Camps.
- **HEAD COACH**
 - Jake has finalized Petr's schedule.
 - HJR will have to pay 100% of his travel expenses this year.

- In lieu of a pay increase Petr will receive a \$500 annual equipment allowance.
- Need to think of how to utilize Petr best so we have a legacy if and when he moves on.
- During Summer Jake plans to meet with Hilary and Petr to document his training plan to document the what and the why.
- Petr to conduct Coaches training sessions in December and weekly during the ski season that he is here.
- Have discussed with Petr doing on-snow support on Saturday afternoons – will need someone to coordinate.
- **EARLY SNOW CAMP**
 - Sovereign Camp planned for December 1 & 2.

3. Registrar's Report – Birgit (stickers achieved, planning for next season)

- Discussed prices of sessions. Suggested \$100 for regular program and \$50 for coaches child. Will discuss further at next meeting.
- Good to have 3 different registration tiers.
- Still some issues with SPORG that Dirk is trying to work out.
- Agreed to start early bird registration one week earlier which would give Registrar a bit more time and also allow us to recruit more coaches.

4. Jackrabbit Program Report – Jill/Utta – (Session Coordinator feedback, planning for next season, longer season?)

- Because of snow fall on evening of All Coaches Meeting a lot of Coaches did not attend. This caused some confusion at the first session.
- Make sure we clarify with Coaches that groups can be adjusted after the first session.
- Difficult to place novice skiers who are older and new to club. Agreed to advise parents of children that fall into this group that they consider Cypress lessons first.
- Need to develop a program for kids 16 & 17 who don't want to race anymore. Some suggestions include training for loppets, get them to take first level coaching course. Need a leader to take this on.
- Agreed that next season we would buy 2 books of tickets to give to Session Coordinators to give to substitute coaches.
- Suggestion to have racing kids run Sprint Day. It will be Feb 16 & 17 next season.
- Agreed to add two volunteer positions – 2 Fun Day Coordinators.
- Utta to write a job description for Fun Day Coordinator.
- Lots of feedback that Coaches found progress cards and stickers a bit confusing. Not surprising since this was a transition year.
- Discussed adding more sessions in order to better meet requirements of BC Athlete Development Model. Agreed to extend the season from Jan 12-March 8 which would add 2 more sessions to the program.

5. Recruiting Coaches for Next Year

- Suggestion that prior to registration we email past season's coaches to see who will be returning and email potential new coaches.

6. Website Updating

- Dirk is updating on a regular basis.
- Will need to update with new registration information.
- Need to update racing program information.
- Goran is willing to do some work on our website for us.
- *Jake will talk to Goran and then get him to contact Dirk about what needs to be done.*
- *Norm will talk to Kathi Hagan to see if she will help with re-writing parts of the website.*

7. Financials – Norm (Gaming/Sponsors, expenses)

- BCLC gave us \$16,000.
- Also received some money from CCBC for paid coach.

8. Upcoming Events

- June 16 Picnic
- June 27 Grouse Grind
- More details to come.

9. Next Year's Schedule – (registration, AGM, fall camp, swap, official's course, ICC, ICC2, HJ season, Winter Games qualifier, Winter Games)

- Finalize at next meeting

10. Callaghan Valley

- Projected to open Christmas 2007.

11. Timing Hut/Storage Building

- Derek has sent an email to Britco

12. Next meeting

- **August 23, 2007.**