



**MINUTES- EXECUTIVE MEETING
HOLLYBURN JACKRABBIT SKI CLUB**

8:00 pm

Tuesday April 29, 2008

**Norm's House
1653 Kerrstead Place, North Vancouver**

In Attendance: Norm Laube, Jake Weaver, Utta Gagel, Tammy Stothers, Dirk Rohde, Birgit Laube, Russ Stothers

1. Welcome and Review of Past Minutes:

- Welcomed Russ Stothers who is taking over from Utta as the Coaching Coordinator
- Adopted minutes of last meeting on Feb 11, 2008.

2. SDP Program Report:

- Executive agreed to adopt the SDP program for Levels 3 + 4 and Track Attack where 2 sessions per week are offered;
- **Russ** to send note to all coaches to introduce the new format and find out when they plan to coach and at what level next season;
- **Norm** to put new Program Description in newsletter and on website
- SDP for Levels 3+4 and Track Attack will need Program Coordinators – **Jill** to recommend potential candidates for these positions;
- Track Attack athletes will need to have their own skate skis – **Norm** to include note in newsletter;

3. Coaching Committee Report:

- Russ is taking over the Chair position from Utta
- **Utta** to email coach qualifications to **Birgit** for input into data base

4. Registrar Report:

- Zone 4 will be used next year for registration and is being tested now by Dirk and Birgit – **Dirk and Birgit** to continue to refine Zone 4 to be ready for early September;
- Executive agreed that Registration should be moved forward to 1st week of September for early registration and mid-September for regular registration
- Cypress Group season passes must now be purchased by Sept 30th (a month earlier) which triggers moving club registration earlier
- Agreed that coaching discounts apply only to coaches that do early registration

5. Racing Program Report:

Head Coach

- We have actively been pursuing a new full time Head Coach
- Have interviewed 10 prospective coaches since last fall
- Travis Jones from Colorado accepted a position in Sun Valley so is no longer a potential candidate
- High price of housing is a deterrent for most prospective coaches
- Currently have 2 interested projects – **Jake, Bob and Norm** to meet and make recommendation in next 2 weeks
- Norm applied to the new National Cross Country Skiing Development Society for head coach funding – NCCSDS will be announcing \$200,000 of funding in support of head coaches for clubs in BC/Alberta/Yukon in June 08
- Executive agreed to continue pursuing a full time Head Coach

Talent Squad

- HJSC submitted 10 names to CCBC who selected 7 athletes from our Club from a total 40 in the province
- Athletes selected – George Urosovich, Kajsa Heyes, Marcus Laube, Lucas Putnam Rea, Fred Weaver, Adam Woods, Kalum Utley
- Athletes will have opportunity to attend a June dryland camp in Peachland or a November early snow camp at Sovereign Lake

HJSC Dryland

- Program is starting May 1st with upto 4 sessions per week – Wed/Thurs evenings and Sat/Sun mornings
- **Hilary** organizing a Dryland Camp at Alice Lake for June 7/8 for Grade 7 and older athletes
- **Jake** to organize date for Sept Dryland and Nov snow camps

2009 Midget Championships

- HJSC will be hosting the 2009 Midget Championships at Callaghan Valley
- **Jake and Dirk** taking initial lead on organizing and will be establish a committee to host the event – Dirk will be Chief of Race
- **Jake** to liaise with CALOC on how they can be involved
- Banquet to be held in Squamish – perhaps at Quest University

6. Website Updating:

- Executive agreed to engage Mountain Media (who created our original website) to update the website – **Norm** to organize

7. Financial Sponsors:

- Working to secure premier sponsors to support Head Coach position – Keith Purchase is leading this.
- Norm applied for NCCSDS funding as noted above
- **Norm** to apply for Gaming Funds by end of May

8. Upcoming Events:

- **Jill** to book Mahon Park for Club Picnic for either Saturday June 7 or Saturday June 14th **Jill** to contact Dirk to help organize who will bring what food to the potluck
- **Jake** attending the CCBC AGM on May 3rd/4th and will be presenting a Club Overview and 2009 Midget Championships powerpoint

9. Schedule

- Coast Cup #1 race will be Sunday December 7th at Callaghan – **Dirk** to advise CCBC and Rob Bernardt
- 2008/09 Schedule to be posted on our website in June – **Norm** to organize

10. Newsletter:

- **Norm** to publish in May

11. Strategic Planning

- Norm has been in contact with the BC Organization Development Network (<http://www.bcodn.org/programs.html>), the professional organization for strategic planning consultants. They have a program called Building Community Organizations where they match up a non-profit client like the Hollyburn Jackrabbit Ski Club with a small group of volunteer organization development (OD) consultants who work under an experienced mentor. The volunteer consultants are individuals who are newer to the field of OD and are looking to gain some additional experience. They provide this service at no charge
- **Norm** to have first session with them on May 1st to map out how the Strategic Planning process should work

12. Next Meeting:

- Monday August 25th – Deep Cove Outdoors